

**THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING**  
**August 27, 2015**

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.  
Date: August 27, 2015  
Place: Conference Room  
Technology Solutions Group  
1026 Canal Street  
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman  
Brian Hudson  
Gary Lester

Others in attendance were:

Barb Castro  
Steve Johnson  
Cathy Hinckley  
Peggy Irwin  
Randy McDaniel  
Gina Ritch  
Katia Simmons  
Jason Spencer  
LeAnne Yerk

Dr. Lester called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on August 27, 2015. Dr. Lester announced a quorum of the Directors was present and that the meeting could proceed.

**CONSENT ITEMS**

Dr. Lester presented the minutes of the July 30, 2015 regular meeting and **UPON A MOTION** made by Mr. Borrowman and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the minutes of the July 30, 2015 meeting.

**PUBLIC COMMENTS**

**INFORMATION REPORTS**

**FINANCIAL REPORT:** The Villages made \$2,700,000 in contributions to the charter school in the month of July. The Consolidated Statement of Revenue and Expenses shows a net loss of (\$1,013.566) for the year ended July 31, 2015.

Donations/Miscellaneous Revenue:  
There were no significant donations in July.

**Athletics:**

The Villages made no contribution to Athletics for the month of June or for the year ended. The Athletics Dept. had a net income of \$62,592 (excluding coaching supplements) at July 31, 2015.

**Consolidated Entity/Entire Charter School:**

At July 31, 2015, the total expenditures for the charter school as a whole were under budget by 12.6% therefore reducing the amount of contributions needed.

**ENROLLMENT UPDATE:** Mrs. Hinckley reported enrollment was a bit off in the 1<sup>st</sup> grade. Kindergarten was adjusted; we had planned for 14 classes and ended up with 12. Middle School enrollment is right on the nose. 9<sup>th</sup> and 10<sup>th</sup> grade classes are bigger than the Kindergarten class which is unusual, but every building is at record enrollment. However, we are a bit under what we projected in December.

**FACILITIES UPDATE:** Dr. McDaniel reported we are in punch list mode. Every project is either complete or about to be completed. The handball court is the only project still pending.

### **OLD BUSINESS**

**BUDGET AMMENDMENT #3:** Gina Ritch reported on budget amendment to the VCS General Fund for 2014-15 as we finalize our 2014-15 general account budget and true-up revenue and expenditures.

**UPON A MOTION** by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approved the updated budget amendment #3.

**BUDGET AMMENDMENT – Food Service**

Gina Ritch reported on budget amendment to food service to true up revenue and expenditures for the year to actual.

**UPON A MOTION** by Mr. Hudson and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the updated budget amendment for food service.

### **NEW BUSINESS**

**BOARD MEMBER RESIGNATION** Dr. McDaniel presented resignation letter presented by Mr. John Wise. Mr. Wise served in the VCS board with distinction for over a decade and was deeply involved in everything Charter School.

**UPON A MOTION** by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board accepted Mr. John Wise's resignation as a member of The Villages Charter School Inc., Board.

**BOARD MEMBER APPOINTMENT** The Villages Charter School Board Members are appointed by the sponsor (The Villages Charter School). Mr. Rob Eddy has been appointed as the new VCS Board member.

**UPON A MOTION** by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board accepted the appointment of Rob Eddy as a member of The Villages Charter School Inc., Board.

**OUT OF FIELD TEACHERS:** Ms. Hinckley presented the teachers considered "Out of Field" in their subject area. These teachers are working toward certification and have demonstrated knowledge of the subject areas they are teaching. Mrs. Hinckley recommended the Board approve the memo for the teachers presented.

**UPON A MOTION** by Mr. Hudson and seconded by Mr. Borrowman and with the unanimous consent of all Board members present the Board approved the Out of Field Teachers.

**ESOL OUT OF FIELD TEACHERS:** Mrs. Hinckley presented the teachers who are considered "Out of Field" in ESOL meaning these teachers have not yet completed the required number of hours of training. These teachers are working toward certification and have demonstrated knowledge of the subject area they are teaching. Ms. Hinckley recommended the Board approve the memo with the teachers presented.

**UPON A MOTION** by Mr. Hudson and seconded by Mr. Borrowman and with the unanimous consent of all Board members present the Board approved the ESOL Out of Field Teachers.

#### **FACILITY USAGE AGREEMENT**

Dr. McDaniel presented a Facility Usage Requests from Buffalo Stampede AAU Girls Basketball (MS) and Custom Apparel Girls Softball (HS) for approval by the Board. All participating players are students enrolled in The Villages Charter School.

**UPON A MOTION** by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present the Board approved the Facility Usage Requests.

#### **HUMAN RESOURCES**

**HUMAN RESOURCES TRANSACTIONS:** Dr. Lester confirmed everyone had reviewed the personnel transactions report.

**UPON A MOTION** by Mr. Brian Hudson and seconded by Mr. Dale Borrowman and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

## **BOARD MEMBER REPORTS**

**NONE**

## **BOARD ATTORNEY REPORT**

Counsel Steve Johnson reported on Federal Court Law Suit case involving the Lifelong Learning College. A pre-trial to rule a motion for summary judgement to eliminate some of the issues is coming up in the next few weeks and a VCS representative will have to be there all week.

An Exceptional Student Education (ESE) Due Process hearing involving a student from the 2014-15 school year is being handled by a Counsel hired by Sumter County Schools (as per the Charter). Each side will present their case and judge will issue ruling in 30-60 days. There will be an opportunity to appeal.

## **OTHER CONSIDERATIONS**

Dr. Lester opened the meeting for public input. Hearing no public input, **UPON A MOTION** by Mr. Hudson and seconded by Mrs. Mathews the meeting was adjourned at 4:27 p.m.

Respectively submitted,  
Katia Simmons